



THE  
**MIGRATION  
PROJECT**  
Co-funded by the European Union, implemented by DDP & KAS



**Strengthening CSOs Intervention Capacities for Lessening  
xenophobic tendencies among African Migrants, South Africans  
and duty-bearers in KZN**

**Mapping Research  
Terms of Reference**

**By: Democracy Development Program (DDP)**

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Implemented by the  
following partners:



Post Title	Mapping Research Consultant
Activity	To conduct mapping research of migrant economic/entrepreneurial activities
Contract duration	1 to 30 April 2021 (30 days)
Implementing Partner	Democracy Development Program
Duty station	Isipingo, Umlazi, KwaMashu, Sydenham and kwaMakhutha
Application deadline	23 February 2021

## Objectives and scope of work

The main objective for this assignment is to conduct a mapping research in the Migration Project sites in order to identify migrant entrepreneurial stakeholders. Stakeholders are individual migrants or groups that conduct economic activities in the project sites.

## Background:

Democracy Development Program (DDP) is a Durban based NGO which focuses on congealing the practice of democracy in South Africa by inspiring active citizenship, hosting constructive dialogues, providing democracy education, observing elections and strengthening the voices of communities and civil society. DDP has been commissioned by the European Union to implement a project to strengthen CSOs intervention capacities in order to lessen xenophobic tendencies among African Migrants, South Africans and duty-bearers in KZN.

## Project overview

The main aim of this project is to work with and through CSOs/CBOs involved with migrants and against xenophobia in marginalized communities, to capacitate them and provide opportunities for them to intensify their networks and gain experiences in community dialogue and advocacy activities. This action includes supporting entrepreneurial cooperation on the local level which includes gaining improved support and understanding from community stakeholders.

There is a lack of data on informal business and especially on business activities by migrants which includes undocumented migrants in the five project sites, which makes it difficult to measure the problem and also to determine their needs. Therefore, a mapping research of these enterprises is needed to help all stakeholders develop policies and concrete actions for encouraging cooperation.

The mapping research will provide data which will assist in the process of encouraging cooperation between African migrant entrepreneurs and those of the SA host communities. It is crucial to locate places of operation for African migrants. This mapping will provide the implementers of this action with a resource that will inform potential existing and future similar interventions focusing on various aspects of migration, informal businesses and migrants. Additionally, it will be useful for other stakeholders such as local municipality leadership, provincial government, academic institutions and civil society who work on issues affecting African migrants and their businesses, including how these business operations influence legislative framework in the cities where migrants operate.

Once completed, this mapping exercise will be turned into a publication and disseminated to key stakeholders, such as government officials, academic institutions, civil society, research institute etc both as printed copies and as pdf-document available for download from the project's website, in order to stimulate conversations about African migrants and migration in the context of this action.

## Description of the assignment

The consultant will:

- Draft a proposal specifying methodologies of the mapping research
- Conduct mapping research of migrant enterprises in the mentioned projects sites
- Liaise with the Migration team on mapping research updates
- Draft final report of mapping research findings

## Deliverables:

The output for this consultancy will be:

1. A draft report which will be circulated for comment
2. A presentation summarizing findings
3. A final report which will consider comments and suggestions from the presentation.

## Tasks and Responsibilities:

Reporting to the Executive Director, Project Manager and Head of Administration, the consultant will

**Task 1:** Write a proposal explaining methodologies the consultant will adopt to complete this assignment (include the design methods, mapping methods inclusive of stages of map, the schedule, workplan, etc)

**Task 2:** GPS coordinated/graphic/pictorial presentation of stakeholder mapping

**Task 3:** Assess the characteristics of the migrant entrepreneurial stakeholders (gender, prevalence, location, nationality, sector of activity, level of education, etc)

**Task 4:** Undertake a stakeholder assessment and how they are interrelated

- Identify all migrant entrepreneurial stakeholders
- Map (geographically) the migrant entrepreneurial stakeholders
- Identify key concerns for each migrant entrepreneurial stakeholder
- Provide information on the human right interests of each stakeholders

**Task 5:** Report to and advise DDP on

- The stakeholders' locations and their concerns
- Paying attention to particular concerns that appear to be of high risk
- Recommend strategies that challenge and address the stakeholder concerns
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## Consultant profile:

The consultant that will conduct this mapping activity will have a minimum of a Master's degree in the social sciences or related disciplines, with 7-10 years research experience in post-graduation. He or she will have previous experience in mapping research, stakeholder analysis and social analysis. The consultant will also have good analytical and writing skills and have experience with facilitating interviews.

## Competencies:

- Demonstrable experience in conducting research
- Demonstrable experience in monitoring and evaluation frameworks or methodologies.
- Demonstrable experience in statistic data evaluation.
- Excellent oral and written communications in English.
- Networking skills

- Analytical skill
- A knowledge, understanding and awareness of some challenges faced by South African migrants.

## Application methodology

Please submit the following:

1. A detailed curriculum vitae with three references
2. Competencies should be clearly reflected
3. Proposed methodology- A proposal outlining how and when you intend to accomplish this task
4. Work plan- Timeframe for research and indicate when reports will be written.
5. Three peer reviewed publications in accredited academic journals as either first or sole author.
6. Budget – Indicate the proposed daily rate, which include all costs. Please note that value for money will be considered in the application evaluation.

For queries about this call, email [lilyh@ddp.org.za](mailto:lilyh@ddp.org.za). Applicants to submit their Letter of Interest by e-mail, and on subject to write, “The Migration Project Mapping Research application” to [surakshas@ddp.org.za](mailto:surakshas@ddp.org.za) by the 23 February 2021.

## General Conditions

The following should be noted by interested consultants:

- DDP will sign a contract with the appointed consultant where a detailed workplan and payment conditions will be determined
- The appointed consultant is obliged to provide the confirmation of his daily rates before signing the contract
- DDP reserves the right (although not obliged to do so) to enter into discussion with applicants in order to obtain clarity, additional details, or negotiate the proposed cost
- DDP reserves the right to negotiate number of working days assigned to each stage of work with the consultant.

**NOTE:** The selected consultant will be contracted and will start work shortly after recruitment.